


INDEPENDENT SCHOOL DISTRICT 271
Bloomington, Minnesota

REQUEST FOR SCHOOL BOARD ACTION

DATE OF BOARD MEETING: February 27, 2017

SUBJECT: Deletion of Policy 606.2, Instructional Materials Center
Circulation of Materials


ORIGINATING DEPARTMENT: Academic Services

APPROVAL OF ADMINISTRATIVE CABINET MEMBER: Eric Melbye 
Assistant Superintendent

RESOLUTION FOR BOARD TO ADOPT:

RESOLVED, that the School Board of Independent School District 271 approves the deletion of Policy 606.2, Instructional Materials Center Circulation of Materials.

RECOMMENDATION OF SUPERINTENDENT:

Approve. 

BACKGROUND:

It is recommended that the School Board approves the deletion of Policy 606.2, Instructional Materials Center Circulation of Materials. With the recent construction in the Curriculum Center within the Educational Services Center, the Instructional Materials Center has been greatly reduced and relocated. Single copies of in-use materials exist within the Curriculum Center for review, but are not available for circulation.

This is not a mandatory Policy by MSBA and no model Policy exists.

On February 9, 2017, the School Board Policy Committee reviewed and approved the recommendation of Administration to delete this Policy. The accompanying Regulation also will be deleted.

District Legal Counsel reviewed.

PROPOSE DELETION OF POLICY

Adopted: _____ April 23, 1985
Revised: _____ March 8, 1999
Contact Person: _____ Staff Development/Mentor Director

~~POLICY 606.2~~ ~~INSTRUCTIONAL MATERIALS CENTER CIRCULATION OF MATERIALS~~

~~I. PURPOSE~~

~~The purpose of this policy is to identify circulation procedures for print and non-print materials available through the Instructional Materials Center for staff and community members.~~

~~II. GENERAL STATEMENT OF POLICY~~

~~Curriculum materials housed in the Instructional Materials Center are professional-educational materials designed for use by professional personnel within the Bloomington Public Schools.~~

~~These identified materials are selected and used to implement the curriculum of the Bloomington Schools and are for use by staff members and students within the Bloomington Public Schools.~~

~~The Assistant Superintendent establishes procedures for the acquisition and circulation of materials.~~

Board Review: _____ April 23, 1985
_____ March 8, 1999
Contact Person: _____ Staff Development/Mentor Director

~~REGULATION 606.2~~ ~~INSTRUCTIONAL MATERIALS CENTER CIRCULATION OF~~
~~MATERIALS~~

~~Curriculum materials housed in the Instructional Materials Center include print and non-print resources identified by the basic curriculum adoption, supplemental materials to enhance instruction, and Bloomington Public School's curriculum guides.~~

~~These materials are selected and used to implement the curriculum and are for use by staff members and students within the Bloomington Public Schools.~~

~~A. Circulation Procedures for Staff Members~~

~~The Assistant Superintendent establishes procedures for the acquisition and circulation of materials. These procedures are designed to facilitate equitable acquisition, circulation, and use of materials by Bloomington Public Schools. Circulation procedures and practices are developed as appropriate to the item(s) and the program of instruction. Staff members requesting materials from the Instructional Materials Center are to use the computerized Netscape Navigator Booking System.~~

~~All staff members are encouraged to make use of supplemental materials to enrich the instructional program. It is important that the staff be aware of the print and non-print materials in the Center when planning to meet the cultural, educational, and personal needs of each student and to meet the demands of the curriculum. The Netscape Navigator Booking System identifies the time allocation for each item requested.~~

~~Staff members are encouraged to visit the Instructional Materials Center and examine materials. In addition to the materials designed for curriculum implementation and classroom use, there is a sample library book collection, a processed sample text collection, and the professional library. Print and non-print materials are generally circulated for a two-week time span.~~

~~Bloomington Curriculum Guides are kept in the Instructional Materials Center. These district-published guides are presented to appropriate staff members. Replacements are provided to the buildings within the district upon request by building principals.~~

B. Circulation Procedures for Non-Staff Members

~~Community members not presently staff members who live within the school district or have children who attend the Bloomington Public Schools may be permitted to use materials as their participation with school personnel may require. This would include community members who are participating on Bloomington Public School committees. Appropriate guides and materials may be loaned to members of committees as needed.~~